## Welcome to Diary Notes v1.9



## Preface

Diary Notes is an app for MAC and MacOS. Diary Notes is essentially in a series of other programs created for iPhone (Better Diary) and Microsoft Windows (min Dagbok for Windows) by the software developer Morten Steenberg. The latest app is Diary Notes for Mac. First released in 2016. This release was released in October 2019.

The program is intended as a comfortable and simple user experience but also offers you the most important thing - to be able to write and use a diary. There are many programs on the market, but unfortunately has many other applications a very tricky way to present what to do and how you do it. We hope that the Diary Notes gives you a better and easier experience when it comes to writing a diary on Mac.

The program can also be used as a "pasteboard" or as a cut and paste tablet to remember notes. Diary Notes offers you a so-useful search function to locate in the text that is stored in your diary. You can also create Internet bookmarks with HTTP links in your diary.

The program includes many thoughtful ideas inherited from previous programs, as the software developer Diary Notes previously made. Diary Notes is the latest program, but many features stemming from earlier work and are very thoroughly tested and proven by many users over the last ten years (first diary app was released in the year of 2009).

Is there anything else you wonder beyond this documentation; it is only to contact us? Certainly, through our website www.minibase.no - which is also the home belonging to Diary Notes. You can get inspiration and get support related to the app Diary Notes you now are using.

## Main Screen - Main window

From this main screen, you can do anything you want with it. The app relies only on using one window basically. There are no other activity windows in the application outside the help window and the setup window. From this main window, you can do everything you need to have a diary in operation. You can update, write new pages, delete, etc. It is important that all you need in one window! The main screen is divided into <u>four</u> major parts:

#### **1. THE CALENDAR**

On the left upper side of the screen, we have the calendar and we call this calendar. Here you can click on the desired day of the month then you will automatically get the contest of this date into the text editor at your right side of the screen. If there is no entry for that day, you will get a blank page into the text editor you can start writing on. Has this day any contents, you will receive the text and what is containing direct and you can continue to write or modify this content. Note that the day that the entry has a red circle on is the actual date. All days that have an entry will have a little vellow circle around the day, this means that there is something written in for the day. This gives you a nice overview of what days of the month you've written something in. Toolbar: The calendar also has a bottom row of buttons where you can navigate around the calendar. The middle button is today or now. This button lets you always get to the current date. And is convenient if you have been laid off from today, and would quickly return to today's date. Button on the left lets you go one month back in time, and the next left goes a year back. The buttons to the right of "Now" does the same as the buttons on the left, but here you go respectively month by month ahead and year by year forward.

#### 2. DIARY LIST

On the left side, at the bottom, you have the list of all entries you have in your diary. From here you can choose directly forward and previous entry you have in the diary. In this list, only the entries you have saved is showing. So here you will not see days you have not written anything. You can also choose whether this listing in ascending order or reverse. I.e. by clicking the arrow box over the lists, the search results will alternate between being in ascending or descending order. You'll also in this box see

how many days you have in your diary. Optionally, the number of records (days) you have in your diary - if you have not entered any search text in the upper right of the window.

#### 3. THE 5 BUTTONS AT THE TOP RIGHT

Here you have 5 buttons and one input text field you can enter text in:

Button Cloud storage: This is an important part of the app. Here you will see a small window where you can perform a complete backup of the entire diary to iCloud Drive. We remind you that you must have an active iCloud account enabled and that you must have Internet access to make use of this opportunity. Se own chapter under regarding this Cloud storage window.

Button Information: Here comes Info Window with copyright up. You can also see which version of the app you use.

Setup button: Here you can customize the behavior of your Diary Notes. See under this documentation for chapter regarding this setup window.

Help: The file you are looking in now. The app has a documentation build in for Diary Notes. You can also visit our website to get this in pdf format if you wish.

Lock button: If you have activated password protection for the diary and press this button, you will lock the diary - so that others can't see what you have written. This button is deactivated if you not have set a password in the setup window. Lock at setup window chapter for more information.

Search text field: You've also had the opportunity to search in the diary. In the search field, you can enter the desired text you want to search in the diary. If something is found, this will be updated in the list and the list will now only contain entries that match the search query you entered. You can also choose whether you search in ascending order or reverse date. I.e. by clicking the arrow box in the diary list. The search results will alternate between being in ascending or descending order. - You'll also in this box see how many hits you have in your search. Optionally, the number of records (days) you have in your diary - if you have not entered any search text at all.

#### 4. THE MAIN EDITOR ASSOCIATED WITH DIARY NOTES

This is a crucial piece in the entire app. This is the editor to write in your diary. You can use most features you already have on your Mac, like cut and paste. You can also "paste" in small images, text from HTML pages, links, etc. Here's only the fantasies that stops you. Do not forget that you can change font types, font sizes, and background color and foreground color too.

## **Cloud Window**

In this window, there are 5 buttons where you have the option of either taking a backup or do a complete restore. Do not forget that restore overwrites your current diary. So, if it's a long time since you made a backup when you start a restore, data can be lost! This window will also try to inform you if you have a backup in the cloud, and when this is dated and what size this backup has. The 3 first buttons can perform a backup to your private Apple iCloud. You will find this backup under your iCloud drive in a folder with the name "Diary Notes". Please do not modify these files other than with Diary Notes, or you can crash the file backup or restore function in Diary Notes. If you not have signed in to iCloud on your Mac or not activated iCloud, these 3 buttons will be disabled until your enable or sign in to iCloud on your Mac.

The 2 other buttons at the bottom in this window can perform the same as over, but to your local storage instead. Since the Diary Notes live in a sandboxed mode (Apple requires this, when the app is in the Apple's AppStore), you must enter your system password to allow Diary Notes to read or write files outside Diary Notes own file area. Remember this, if you got an error here.

## **Setup Window**

Since version 1.8 of Diary Notes, we have released a new window to customize the Diary Notes app. This window has 3 folders you can choose between:

#### **1. MAIN FOLDER**

*Diary:* Your diary name: Here you can set your name of your diary. You will see this reflect in the main editor, left for the date in editor, and this will also be printed at the top left side of any printouts (paper or pdf) in the app.

*Printing:* Here you can force the printout to paper or pdf to use back text color other than what you have chosen in the editor. This is very useful if you have problems when printing light text colors.

#### 2. PASSWORD FOLDER

In this folder you have 3 text field at the top you can alter. You have also 2 button you can use. Then you have one checkbox field and one input text field at the bottom of the window.

*Protect your diary with password:* Her you can set, change or remove the system password for Diary Notes.

*First time use/set password:* First time use you set the new password in the text field "New password" and retype the same password in the text field "Repeat new password", and then click the button "Set/change password". Now your system has a password to open or lock your diary.

**Change already set password in Diary Notes:** To change an old password to a new one, you must first set the old password or the current password you use in the text field "Current password", then you enter the new password in the text field "New password" and retype this in the text field "Repeat new password" and at last click button "Set/change password". NOW you have a new password for Diary Notes.

**Remove/disable password for Diary Notes:** If you want to disable all password function in Diary Notes you must enter the old/current password you use in the text field "Current password" and then click the button "Disable password". Now your system has no password protection of your diary.

**Automatic lock diary:** This is a handy function which automatic look your diary after a number of seconds idle from your computer. Remember this function read all your computer activity, mouse and keyboard activity. This works like the idle time to fire the screensaver - same method. Very useful to automatic lock and protect to diary when you only leave your computer on. Check this checkbox on to enable this function. Also set second to a number larger than 59 second to get this function to work.

.. At the end, an enabled password function in Diary Notes also enable the main locker button to quick lock your diary.

#### **3. TEXT EDITOR FOLDER**

Here you can customize colors and fonts in the main editor of Diary Notes.

*Cursor position:* This decides where to place the cursor in the document/editor when you first see or enter the text for a given day.

**Default font:** Her you can choose the layout for font, style, and text color of a font to use as the default font when you enter a new blank day. Remember this does not overwrite old font setting in already days what have entries.

*Spell checking:* Enables or disables automatic continuous spell checking in the main editor.

### **Other information**

Tips and tricks and other information about Diary Notes:

#### **DELETE AN ENTRY**

Deleting an entry for a chosen date is done by highlighting all the content in the editor and then delete this with the Delete key. When you subsequently move to

another date, you will see that the yellow circle disappears from the day you erased the contents. This is the way to delete a day entry into the diary.

#### **CLOSE THE APP**

Click on the red circle at top, left in the window.

#### AUTOSAVE

This application has no save button. All in Diary Notes are automatically saved. And when you exit the app stores all the work you've done automatically. Can not be easier.

#### ICLOUD AND DIARY NOTES

Yes, you can backup all the data to iCloud. Just turn on iCloud support in your system settings for iCloud on your Mac and include app+data backup to iCloud for Diary Notes. Seamless record to record diary entries a not supported over multiple machines for the same time. Apple's iCloud system and the Diary Notes database system are not the same. Hopefully, in the future, this will be an option, especially if Diary Notes enter the iPhone and iPad world.

#### WHAT DOES THE EDITOR SUPPORT?

Diary Notes use RTFD format to store data. Read more here <u>https://en.wikipedia.org/wiki/Rich Text Format</u> for this format. RTFD is an enhanced version of RTF, which has support for images. This is a lightweight "word processor". You can format your text in many ways, drop small images. Cut/Copy formatted text from other pages in your system and paste this to the Diary Notes editor without losing format.

## Appendix 1

Updates in recent versions of Diary Notes:

#### v1.0

- First build. Released on Apple's Mac App Store, October 2016.

#### v1.1

- Disabled «Esc key exit» while performing backup and restore functions.
- Improved icons and images used in the app.
- Added function to delete backup in iCloud Drive from Diary Notes (some people are not comfortable with the file/folder system on a computer. And therefore, it is important to have the opportunity to do this from Diary Notes, to delete old backups in iCloud from Diary Notes).
- Disabled restore and delete the backup function when the password is not entered.
- Some small bug fixes and some updates in the documentation.

#### v1.8

- Now Diary Notes have full support for dark mode.
- Esc key do not longer exit program.
- Diary Notes has got its system configuration window.
- Ability to set the default font name, font size and font color for new entries.
- Major bug fixes and updates in app, since v1.1
- Enhanced and improved printout functions in Diary Notes.

#### v1.9

- Minor bugfixes: Diary Notes crashes in some rare circumstances for users who upgrade from v1.1 to v1.8 and got an error "unwrapping a nil value". Fixed.

## Appendix 2

WIKI All you need to know about Diary Notes for Mac		
What the purpose with the app	Store information, text, and images.	
Calendar support	Yes, support calendar and can select month and year forward and backward fast. All diary entries you have will be highlighted in the calendar visually.	
How is the data stored in the app	In just one database file.	
What is the database format	Realm - replacement, and faster than SQLite and Core Data. More info at realm.io.	
Restrictions on size	Total: None, up to hard drive size. Except for 15 MEGABYTES per day total.	
Something to watch out for in the program	Yes - images can be very large. Could increase by 2x - 3x relative to the original image file size (Therefore, be very careful to use large images! Always try to use small images in the diary. File size of database file increases dramatically if you store many large pictures in the diary).	

Safety	Only passwords for visual protection.
Documentation	Yes. Inlaid in the program, is the complete documentation for the application.
Support	Yes. Own website with opportunities to get support for the application. More info at www.minibase.no.
Release date	The program was developed in 2016. The first version of the program was released in October 2016.
Available on Apple's MAC store	No (per Oct 2019).
Backup	• Yes, the app provides a complete backup and restore via Apple's iCloud Drive service (This requires that you have enabled Apple's iCloud on your computer and have Internet access).
Important tips and features	<ul><li>Support iCloud Drive.</li><li>Very solid-state and fast database driver.</li></ul>
Supportive devices	All Apple's Intel computers that can run OS X version 10.10 and up. Also, support the new macOS and Dark Mode!
The language used to develop the app	C++ and Swift.
Language	English. But changes to the correct date format according to the system settings you have in your control panel. i.e. has eg. French date format, the program will support French date format, and so on.
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# For more information about Diary Notes for Mac. Please visit www.minibase.no for more information.

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